



# QUAID-E-AWAM UNIVERSITY

OF ENGINEERING, SCIENCE AND TECHNOLOGY, NAWABSHAH

Sakrand road, Nawabshah, 67450

## PROCUREMENT OFFICE

No: QUEST/NH/PROC/374

Dated: 18.08.2023

### NOTICE INVITING TENDER

Sealed bids are invited from the well reputed firms for below mentioned works. The details of tenders are as under:

S. #	Name of Work	Tender Fee	Date of issuance	Submission date and time	Opening date and time
1.	Procurement of stationary items for QUEST Nawabshah	3,000	28.08.2023	14.09.2023 up to 10:00 am	14.09.2023 at 10:20 am
2.	Procurement of printed material for QUEST Nawabshah	3,000		14.09.2023 up to 10:00 am	14.09.2023 at 10:50 am
<b>Procurement Procedure:</b>		Single Stage One Envelope			
<b>Award Criteria</b>		Lowest Evaluated Bid			
<b>Contact details:</b>		Procurement Manager, at Postgraduate Center (PGC building), Quaid-e-Awam University (QUEST), Nawabshah S.B.A Sindh. Phone # 0244-930389, email address: pm@quest.edu.pk			
<b>Bid Security:</b>		2% of bid amount at the time of bid submission in the shape of Pay Order only in the name of Director Finance, QUEST Nawabshah			
<b>Bid Validity Period:</b>		90 days			
<b>Eligibility:</b>		<ol style="list-style-type: none"><li>1) All the interested Contractors / Firms having valid registration with Federal Board of Revenue (FBR) for Income Tax, and Registration with GST.</li><li>2) At least 03 years of experience along with documentary evidence of works executed / works in progress.</li><li>3) Details of turnover (including in terms of rupees) at least last three years that average turnover should not be less than 5.00 million per year as per annual returns.</li><li>4) Undertaking of an affidavit that the firm is not involved in any litigation of abandoned or executing agency.</li><li>5) Latest Income Tax Certificate (NTN).</li><li>6) Detailed portfolio of company profile.</li><li>7) Required Bid security and tender fee.</li><li>8) Other mandatory criteria mentioned in the bidding document.</li></ol>			
<b>Terms and conditions:</b>		<ol style="list-style-type: none"><li>1) The contract documents and other terms &amp; Conditions can be seen and blank tenders be obtained from the office of the undersigned on any working day and also downloaded from QUEST (www.quest.edu.pk) and SPPRA (PPMS) websites from the day of issuance mentioned in this NIT. The bids will be opened on the date and time as mentioned above in the presence of bidders or their authorized representative who wish to attend.</li><li>2) The cost of bid should inclusive of all government taxes.</li><li>3) The procurement agency reserves the right to accept or reject any or all financial bids as per SPPRA rules.</li><li>4) In case of any disturbance or busy schedule of any committee member, the tenders will be opened on next working day.</li><li>5) Under following conditions tender will be rejected:<ol style="list-style-type: none"><li>1) Conditional bids / tenders.</li><li>2) Bids not accompanied by the bid security of required amount and form.</li><li>3) Bid received after specified date and time.</li><li>4) Black listed firms.</li><li>5) In case the applicant not fulfills SPPRA or aforesaid conditions, the applications for issuance of bidding document will not be entertained.</li></ol></li></ol>			

Note :The details including selection criteria are available in the Bid document.

Procurement Manager  
QUEST Nawabshah