



PROCUREMENT OFFICE

No: QUEST/NH/PROC/217
Dated: 28.04.2023

Subject: MINUTES OF MEETING (TECHNICAL EVALUATION)
File: T0003- Procurement of Laboratory Equipment for Environmental Engg. Department.
QUEST: QUEST/NH/PROC/150
SPPRA: T02022-22-0004
Technical Opening: 16.03.2023

With reference to the subject matter, the procurement committee meeting was held in the office of Procurement Manager, for the evaluation of technical proposal(s) of the tender- Procurement of Laboratory Equipment for Environmental Engineering. Department. The meeting was held on 05.04.2023 at 10:30 AM. The Procurement Manager (PM) apprised the committee that the technical bids were opened on 16.03.2023 and the single bid was received and accepted as per SPPRA Rule 48 for further necessary action. The details of the bidder are provided in below table:

Table 1- Details of Bidder(s)

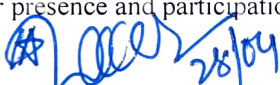
S. #.	Bidder Name	NTN Number
1	M/s Athar and Sons	4344910-7

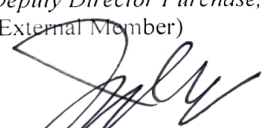
The PC members evaluated the technical proposal(s) as per mandatory criteria followed by the score-based technical evaluation (as given in the bid document). For the score-based technical evaluation, all the PC members jointly evaluated the technical proposal(s). The PC members proceeded for score-based technical evaluation of the bidder. The results of the score-based evaluation are provided in Table-2 (For details, please see Annexure-1).

Table -2: Score-Based Evaluation Report Summary

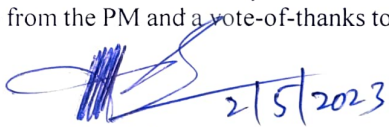
S. #.	Bidder Name	Score (Qualified?)
1	M/s Athar and Sons	88 (Yes)


The PC members agreed to proceed with the tender process and recommended to open the financial bid(s) of the responsive bidder i.e., M/S Athar and Sons, who qualified in the mandatory as well as score-based evaluations. The meeting ended with the concluding remarks from the PM and a vote-of-thanks to all members for their presence and participation.


Mr. Asfand Ali Khuhro,
Deputy Director Purchase, PUMHS, Nawabshah
(External Member)


Mr. Qamaruddin Shaikh,
Deputy Director Finance, QUEST
(Member)


Dr. Muhammad Awaiz Rajput,
Procurement Manager/ (Convener)


Dr. Adnan Ahmed Arain,
Associate professor, Dept. of Telecommunications Engg.
(Member)





Prof. Dr. Kishan Chand,
Chairman Department of Environmental Engg, QUEST
(Member)

Section -A: Mandatory Evaluation

QUAID-E-AWAM UNIVERSITY OF ENGINEERING, SCIENCE & TECHNOLOGY, NAWABSHAH MANDATORY REQUIRED DOCUMENTS Procurement of Laboratory Equipment for Environmental Engg Department		
SR.	PARAMETERS	M/s Athar & Sons
1	Registered with the concerned Federal and Provincial Tax Departments.	-
a	National Tax Registration Certificate (NTN)	Yes, Verified Online.
b	General Sales Tax Registration Certificate (Where applicable)	Yes, Verified Online.
c	Active Taxpayer Status on FBR	Yes, Verified Online.
d	Sindh Revenue Board (SRB) (Where applicable)	Yes
e	Office Address of firm should be same as declared to FBR	Yes
2	Please enclose attested copies of below mentioned documents:	-
a	Undertaking for the firm is not Blacklisted previously by any executing agency / organization (as per given template in this Bid Document).	Yes
3	Registered with the concerned Federal and Provincial Tax Departments.	-
a	National Tax Registration Certificate (NTN)	Yes
b	General Sales Tax Registration Certificate (Where applicable)	Yes
c	Years of Experience in the relevant Field Firm	Yes
d	Copy of Bid Security (VALUE HIDDEN) attached with the technical proposal	Yes
4	Company Profile	
a	Details of completed similar projects	Yes
b	Details of Competent Staff	Yes
c	Years of Experience in the relevant Field	Yes
d	Firm Audit Reports	Yes
e	Copy of Bid Security (VALUE HIDDEN) attached with the technical proposal	Yes
	Responsive	YES

Contd. on next page

QUAID-E-AWAM UNIVERSITY OF ENGINEERING, SCIENCE & TECHNOLOGY, NAWABSHAH EVALUATION CRITERIA Procurement of Laboratory Equipment for Environmental Engg Department			
SR.#	PARAMETERS	Max Marks	M/s Athar & Sons
1	Specifications	40	40
a	Specifications are as per desired by the PA	40	40
b	Slight deviation (up to 10%) in specification	30	-
c	Moderate deviation (up to 30%) in specification	20	-
d	Significant deviation from specification	0	-
2	Relevant Experience	10	10
a	More than 5 Years	10	10
b	More than 4 Years	8	-
c	More than 3 Years	5	-
d	More than 2 Years	3	-
3	Experience with academic institutions (Number of Academic Institutes, 02 mark for each Institute) (Other Than Mentioned at serial 02)	10	8
a	05 years or more	10	-
b	From 04 to 05 years	8	8
c	From 03 to 04 years	5	-
d	From 02 to 03 years	3	-
e	From 01 to 02 years	1	-
f	Less than 04 years	0	-
4	Extended Warranty / Guarantee period	10	0
a	Extended Warranty / Guarantee period (inclusive of standard warranty) on Stamp Paper (02 marks for each year)		
5	Lead Time (Order to Delivery Time)	10	10
a	up to one month = 10 mark	10	10
b	between 1.5 month and 2 months	5	-
c	more than 02 months	0	-
6	Audited Reports (02 Mark for each Year)	10	10
7	Gross Turnover	10	10
a	Three times of estimated cost of above mentioned in NIT	10	10
b	Two times of estimated cost of above mentioned in NIT	7	-
c	1.5 times of estimated cost of above mentioned in NIT	5	-
d	At least up to the estimated cost of above mentioned in NIT	3	-
Total marks (60 marks out of 100)		100	88
Responsive as per mandatory Required Documents			Yes



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