Sealed bids are invited from the well reputed Stationary Suppliers with 2% bid security in the shape of pay order / bank Draft in the name of Director Finance, QUEST, Nawabshah for the supply of Stationary items for Main Store of Quaid-e-Awam University of Engineering, Science & Technology, Nawabshah.

2. **Eligibility:** Income Tax & GST registered firms.

3. **Method of Procurement.** The University would adopt Single Stage – Two Envelope Procedure for selection of firm. The bidder should submit Two separate sealed envelopes. One envelope should contain the Technical Proposal and the other envelope should contain the Financial Proposal. Both envelopes should be clearly marked “Technical Proposal” and “Financial Proposal”.

4. **Bidding/Tender Documents:**

   Tender Documents with detailed specifications can be obtained from the office of the undersigned against the paid challan of Rs.1000/- in University Account 44-8 NBP, Engineering University branch, Nawabshah (Non-Refundable). The Bidder can avail the Online Deposit facility within due date.

   **Date of Issuance:** 22-02-2016 to 14-03-2016
   **Date of Submission:** 15-03-2016 (12:00 Noon)
   **Date of Opening:** On same day i.e 15-03-2016 (01:00 PM)

5. **Place** of issuance, submission, inquiries and opening will be FINANCE WING, ADMINISTRATION BLOCK, SAKRAND ROAD, Nawabshah (67480), SINDH.

6. **Terms & Conditions.**

   Under following conditions bid will be rejected:-
   (i) Conditional and telegraphic bids/tenders;
   (ii) Bids not accompanied by bid security of required amount and form;
   (iii) Bids received after specified date and time.
   (iv) Black listed firms.

7. Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.

09. The Tender Document can be downloaded from University website (www.quest.edu.pk) as well as SPPRA, Karachi website (www.sppra.gov.pk).

DIRECTOR FINANCE