

TENDER DOCUMENTS

QUAID-E-AWAM UNIVERSITY OF ENGINEERING, SCIENCE AND TECHNOLOGY NAWABSHAH

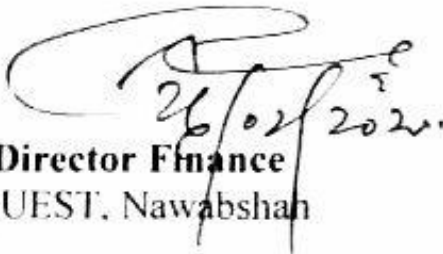
TENDER FOR PROVISION OF SECURITY SERVICES

The Quaid-e-Awam University of Engineering Science and Technology (QUEST) Nawabshah hereby invites tenders, for provision of Security Services to QUEST, Nawabshah.

General Terms and Conditions:

- 1). The bidder should submit a single package containing two separate sealed envelopes. One envelope should contain the Pre-qualification Proposal and the other envelope should contain the Financial Proposal, both showing the tender marked as "PRE-QUALIFICATION PROPOSAL" and "FINANCIAL PROPOSAL" respectively.
- 2). The firm should be registered with Income Tax/ Sales Tax/SRB Departments. (Registration Number Should be clearly mentioned and valid documentary evidence be attached).
- 3). The firm should have a minimum of three (03) years' experience of similar assignment and should have a proper setup/office in Province Sindh with Telephone number/fax/email address.
- 4). The bidder will be required to submit a Pay Order for a sum equivalent to 2% of the total value of the contract (12 months), as earnest money in favor of Director Finance QUEST Nawabshah.
- 5). The firm/company must be a license holder as a Private Security companies/firms.
- 6). Sealed tenders are required to be delivered to the office of the undersigned by 14.03.2020, 12:00 Noon.
- 7). The Bid Opening Committee of QUEST will open the Pre-qualification proposals (**Annexure-I**) in the first instance for evaluation per criteria given at (**Annexure-III**), on 14th March, 2020 by 1:00 PM in the presence of the bidders or their authorized Representatives, who may like to be present, Bids not accompanied by the document serial. No. 2 & 4 above shall be declared Non-Responsive and their Financial Proposals will be returned un-opened.
- 8). The Bid Opening Committee will open the financial proposals (**Annexure-II**) of the bidders whose Pre-Qualification proposals are accepted, on a same date, in the presence of the bidders or their authorized Representatives, who may like to be present.
- 9). Only one authorized representative per bidder will be allowed to attend the opening of bids. A representative from a bidder will be required to submit an authority letter in his/her favor by the respective bidders for attending the opening of bids.
- 10). The contract will be awarded to the lowest evaluated bidder.

- 11). The bid validity period is required to be (03) months, starting from the last date for receipt of bids.
- 12). The successful bidder will be required to deposit a "performance bond" equivalent to 5% of the total value of the contract (12 months), through a Pay Order in favor of Director Finance, QUEST Nawabshah. If the bidder fails to deposit performance bond within one week of the receipt of the letter awarding the job, the same shall be treated as Cancelled and the earnest money shall be forfeited. The 2nd bidder will be declared the successful bidder as per provision in the rules.
- 13). The 5% performance bond and 2% earnest money will be released within 30 days after successful completion of one year (Extendable on satisfactory performance) contract period.
- 14). The proposals should not have any over-writing or cutting. Bids with any of the aforementioned defects may not be considered.
- 15). Payment of the bills will be subject to the deduction of mandatory government Taxes/levies.
- 16). During the currency of the contract, the firm will provide Security Services as per terms and conditions, to be settled later on in the shape of contract agreement.
- 17). Interested firms can visit the offices of QUEST Nawabshah at any time during working hours.
- 18). QUEST reserves the right to extend the opening date of the bids, cancel the tender or Accept/reject any or all bids without assigning any reason subject to relevant provisions of SPPRA Rules.


26/02/2020
Director Finance
QUEST, Nawabshah

PRE-QUALIFICATION PROPOSAL PROFORMA

Name of the Firm		
Address (Telephone, Fax & E-mail)		
Year of Establishment <i>(Attach documentary evidence)</i>		
Sales Tax Registration No. <i>(Attach documentary evidence)</i>		
Income Tax/Sales Tax/SRB No. <i>(Annual Turnover supported by Income Tax Return)</i>		
Registration/Licenses No. issued by Ministry of Interior <i>(Attach documentary evidence)</i>		
Details of Claims, Litigation, arbitration and disputes (Affidavit that company is never black listed by Govt., Semi Govt., or Private Organization.)		
Whether Pay Order as Earnest Money @ 2% of the total value of contract (one year) enclosed? (to be put in the envelope containing the Pre-qualification Proposal and not in the Financial Proposals).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Type and No. of Weapons <i>(Attach as separate Annexure)</i>		
Clientage <i>(Attach as separate Annexure, if necessary)</i>		
Experience related to similar assignments		
Managerial Capability a) Total No. of Permanent Staff: b) Total No. of Contract Project Staff: <i>(Attach as separate Annexure, if necessary)</i>	a) _____ b) _____	
Assignment in Hand (Presently)		
Percentage of payment (Tentative) to be paid to Security Guards out of total payment claimed by the bidder/firm from QUEST.		
Whether Security Guards are Ex-Army Men or Civilian (Give their ratio)		
Banker's Name & Contact Details		
Contact Person Date: _____	_____ <i>Name & Designation</i> _____ <i>Authorized Signature & Stamp</i>	

FINANCIAL PROPOSAL

The **monthly rate** for provision of 2 Supervisors and 22 Security Guards, on 12 hours basis at QUEST, Nawabshah as under:

Specification For Hiring Of Security Services				
S.No	Main power / Equipment	Qty	Rate per person/per item	Total
1.	Security Supervisor			
2.	Security Guards			
Total				

Note:

Number of Security Supervisor & Security Guards may increase or decrease according to the requirement of the University on monthly basis.

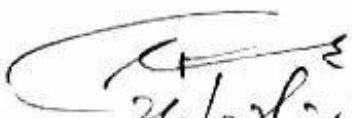
Authorized Signature with Stamp

**ASSESSMENT CRITERIA
PROVISION OF SECURITY SERVICES FOR QUEST,
ARIJA CAMPUS AT LARKANO & SCAD, SUKKUR**

The bids will be evaluated as per the following criteria;

Grading:-	Marks
Experience related to similar assignments	20
Types of Weapons/Equipments	20
Annual Turnover	20
Clientage	15
Managerial Capability	15
No. of Guards	10
Total	
Total in %	

Note: Minimum score required to pass for Pre-qualification is 60%.


26/02/2022
Director Finance
QUEST, Nawabshah