

# POLICY FOR AWARD OF QUEST SCHOLARSHIP FOR THE YEAR 2016-2018

## **A. FULL TIME POSTGRADUATE PROGRAMME WITHIN COUNTRY**

The inland scholarships shall be awarded to the university teaches (faculty members)/ officers to pursue higher studies in HEC/PEC recognized Universities / Institutions within the country.

### **1. Following Procedure shall be adopted for selection**

- a. The applications shall be invited from or submitted by the faculty members in various disciplines and area of study shall be processed through HT&SC.
- b. The candidate shall apply on prescribed proforma through proper channel.
- c. The maximum age limit for applicant at the time of application for admission shall be 45 years.
- d. The selection for award of scholarship shall be finalized by HT&SC on basis of discipline, area of study and subject to the availability of funds. For award of scholarship HT&SC shall consider seniority, performance / capability, needs of the University and number of scholars already on study leave, of the concerned department.

### **2. Final selection shall be subject to the following conditions**

- a. The candidate who has been offered the scholarship for a particular session and specific area of study in any HEC recognized university within the country, is required to avail the opportunity, failing which the candidate shall be considered for next two years for award of this scholarship.
- b. The scholar shall fulfill all the legal formalities including prescribed surety bond as per prevailing university rules, before proceeding on study leave.
- c. Selected scholar would be allowed full tuition fees and all other fess, which will be directly paid to the institution concerned.
- d. Financial help offered will be initially for one year only, which shall continue upon receipt of good progress report from the head of department or supervisor, every year.
- e. Maintenance allowance will be paid at the rate of Rs. 12,000/= (maximum for 02 years) and Rs. 18,000/= (maximum for 04 years) per month in case of Masters and PhD studies respectively. In case of Masters maximum scholarship shall be for 2 years and for PhD after

Masters shall be maximum of 4 years. However in case of Masters leading to PhD maximum scholarship shall be for 5 years.

- f. Study leave with or without pay shall be granted as per prevailing rules of the university.
- g. In case of failure, the total amount of financial assistance provided by the university and the liquidation charges will be deducted from the salary of the concerned employee as per condition of surety bond.
- h. If a candidate wishes to proceed for higher studies without utilizing university funds, the decision of permission to proceed for higher studies in Pakistan would be made by HT&SC on case to case basis.
- i. The recipient of inland scholarship must qualify pre-admission test conducted by the university or any other HEC recognized institute as per policy of university where he/she is seeking admission.
- j. In case, if candidate has secured required score in GRE/GAT he /she will be exempted from test conducted by the university.

#### **B. EVENING POSTGRADUATE PROGRAMME (QUEST)**

The faculty members, officers and other employees of the university shall be given fees wavier except the registration fees, if he/she is not receiving same facility from any other organization. To avail this facility the applicant have to follow the procedure as detailed below.

- a. Application form for admission shall be submitted through proper channel.
- b. The prescribed undertaking be executed in the concerned legal office of the university, who will issue the letter of execution of the undertaking to the director, postgraduate studies. After completion of all the requirements, directorate of postgraduate studies shall allow fees waiver.
- c. The amount of the wavier shall be adjusted from the head of inland scholarship and transferred to the head of postgraduate studies.

#### **C. EVENING POSTGRADUATE PROGRAMME (OTHER THAN QUEST)**

The NOC shall be given to the candidate to pursue higher studies (inland) in evening programme offered by the inland universities other than QUEST without availing study leave. The applications for this purpose shall be considered by HT&SC subject to the following conditions.

- a. The scholarship will be valid in the field not being offered by the QUEST.
- b. The candidate has to apply through proper channel.
- c. No post-facto request/permission for issuing NOC shall be considered.
- d. The area of study shall be decided by the Dean of concerned faculty and the Chairman concerned.

- e. There will be no financial liability on part of the University.
- f. The duties assigned to the applicant during morning hours shall not suffer.
- g. Teaching and invigilation assignments in the evening programmes at QUEST shall not be allowed.
- h. Travel expenses will be allowed as per university policy of the university.

#### **D. OVERSEAS POSTGRADUATE PROGRAMME ON OWN EXPENSES**

The candidate pursuing studies abroad on their own expenses with study leave admissible shall be considered by HT&SC subject to the following conditions.

- a. Only the teachers who are faculty members and lab engineers (BPS-17) has to apply through proper channel.
- b. No post-facto request/permission for issuing NOC shall be considered.
- c. The area of study shall be decided by the Dean of concerned faculty and the chairman concerned.
- d. There will be no financial liability on the part of the University except monthly stipend as under

PhD: Rs. 25,000/= (Rupees Twenty Thousand Only) per month.

Masters: Rs. 18,000/= (Rupees Eighteen Thousand Only) per month

- 3. Change of place of study and area of study is not allowed except with full justification and subject to the permission of HT&SC.
- 4. The candidate pursuing higher studies under any scheme (inland and overseas) including FDP programmes are required to submit a hard bound copy of his/her thesis to library of the University for reference.
- 5. The policy shall be revised after every three year.